

Dear Families,

Hello! My name is Mrs. Monica Wintrone, and I am excited to teach in the 5th and 6th-grade classroom this year. I am a graduate of Martin Luther College with minors in theology, music, and science, but I enjoy teaching and learning about all school subjects. In addition, my other duties involve assisting in extracurricular activities and music. I look forward to having your child in the classroom and pray that God will bless our work together!

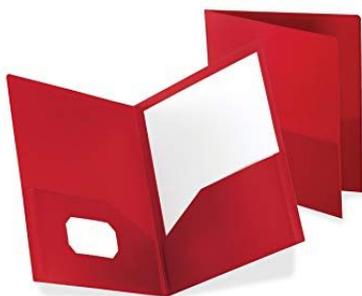
Contact Info:

- Call the office for matters of urgency during the school day:
[847-362-4424](tel:847-362-4424)
- Before and after school, I can be reached on the classroom phone: [847-362-4424](tel:847-362-4424) ext. 2004
- I will also check my email before and after school:
monica.wintrone@stjohnslib.com
- If you need to reach me personally before or after the school day, you can message me on the [Remind](#) app.



Communication:

- The classroom newsletter will be sent out weekly in three different formats: printed in the students' red folders, sent through email, and updated on the classroom webpage:
http://www.stjohnslib.com/school/grades_5_and_6.phtml
- Weekly progress reports will also be sent home on the last day of each week in red folders.
- In the classroom, we use [Remind](#) to communicate with the parents and students about assignments and activities. Let me know if you have any questions about how it works!
- Please feel free to contact me through email, phone, or [Remind](#) if you ever have any questions. (I will be available from 7 am-8 pm).



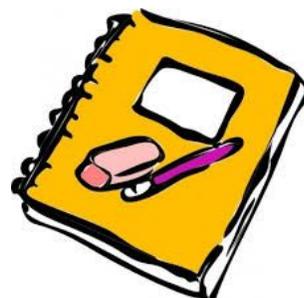
Red Folders:

Every Friday (or last day of school in a week) your child will receive their work and reports in a red communication folder. All parents/caregivers are asked to read through classroom newsletters, review student work, check progress reports, and return the signed form to the classroom teacher after the weekend.

Grading & Homework:

Where percentage grading applies, the following grading scale is used:

A+	100%	C	79-82%
A	95-99%	C-	77-78%
A-	93-94%	D+	75-76%
B+	90-92%	D	72-74%
B	87-89%	D-	70-71%
B-	85-86%	F	69% or less
C+	83-84%		



Where percentage grading does not apply, the following will be used:

E	Excellent
S	Satisfactory/Good
N	Needs Improvement
U	Unsatisfactory

If a student's work is less than 69%, they will be required to make corrections and the new grade will be entered. If a student is absent from class, they will have one week to turn in their missing work beginning with the day they come back to school. Any assignments not completed during that time will receive a zero.

Each week, students will receive progress reports. Family-teacher conferences are scheduled two times during the school year. The first trimester and second trimester reports are discussed in conferences between families and teachers. Families may access their child's progress at any time on teacherease.com

Your child will also have an assignment notebook that goes home every night. Please check to make sure all your child's work is done and help them complete any unfinished work if needed.



Discipline & Expectations:

In order for the classroom to run smoothly and establish a loving Christian environment for all within, there are classroom expectations that students will be expected to follow during the year. These expectations come from the Bible passage 1 Timothy 4:12 - **Don't let anyone look down on you because you are young, but set an example for the believers in speech, in conduct, in love, in faith, and in**

purity. Following this instruction from God's Word, the students, and I as the teacher, will be expected to reflect Christ by speaking and acting in love and faith.

The consequences of failing to follow these expectations will be given on an individual basis until the issue is resolved. Some examples are:

- A visual or verbal reminder: The student will be reminded that their behavior is not appropriate and asked to solve it.
- Removal from class: The student will take a break from the class until he/she is ready to return with proper behavior.
- Oral/written reflection: The student will discuss with the teacher what happened and apologize, if appropriate.
- Natural consequence: The student will solve the problem they caused or the teacher will give a solution.
- Caregiver contact or consultation: If the student does not respond to any earlier consequences, the parents or caregivers will be contacted.

All expectations and consequences in the classroom will be given in the light of God's Word. Please share these rules and consequences with your child before the first day of school so that everyone will be prepared to serve God and each other in the classroom.

Safe Child Information:

All St. John Lutheran employees, assistants, and chaperones go through Safe Child training every year. If parents wish to be chaperones for school events, they need to become Safe Child certified and can contact Kiara in the office for more information.

