

Dear Families,

**Hello!** My name is Mrs. Monica Wintrone, and I am excited to be your child's teacher in the 5th and 6th-grade classroom. I am a graduate of Martin Luther College with minors in theology, music, and science, but I enjoy teaching and learning about all school subjects. My other duties at St. John involve assisting in extracurricular activities and music. I look forward to having your child in the classroom and pray that God will bless our work together!

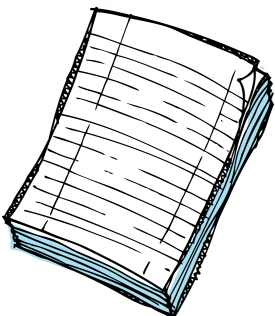
**Contact Info:**

- Call the office for matters of urgency during the school day:  
[847-362-4424](tel:847-362-4424)
- Before and after school, I can be reached on the classroom phone: [847-362-4424](tel:847-362-4424) ext. 2007
- I will also check my email before and after school:  
[monica.wintrone@stjohnslib.com](mailto:monica.wintrone@stjohnslib.com)
- If you need to reach me personally before or after the school day, you can message me on the [Remind](#) app.



**Communication:**

- The classroom newsletter will be sent out weekly in three different formats: printed and sent with work, sent through email, and updated on the classroom webpage:  
[http://www.stjohnslib.com/school/grades\\_5\\_and\\_6.phtml](http://www.stjohnslib.com/school/grades_5_and_6.phtml)
- Weekly progress reports will also be sent home on the last day of each week, along with the students' work.
- In the classroom, we use [Remind](#) to communicate with the parents and students about assignments and activities. Let me know if you have any questions about how it works!
- Please feel free to contact me through email, phone, or [Remind](#) if you ever have any questions. (I will be available from 7 am-6 pm).



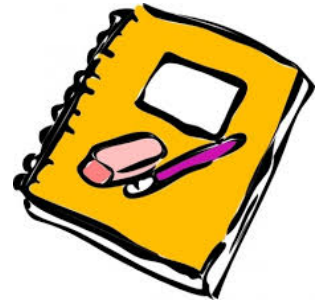
**Red Folders:**

Every Friday (or last day of school in a week) your child will receive their work and reports in a red communication folder. All parents/caregivers are asked to read through classroom newsletters, review student work, check progress reports and return the signed folder to the classroom teacher after the weekend.

## Grading & Homework:

Where percentage grading applies, the following grading scale is used:

A+	100%	C	79-82%
A	95-99%	C-	77-78%
A-	93-94%	D+	75-76%
B+	90-92%	D	72-74%
B	87-89%	D-	70-71%
B-	85-86%	F	69% or less
C+	83-84%		



Where percentage grading does not apply, the following will be used:

E	Excellent
S	Satisfactory/Good
N	Needs Improvement
U	Unsatisfactory

If a student's work is less than 69%, they may be asked to make corrections and the new grade will be entered. If a student is absent from class, they will have one week to turn in their missing work beginning with the day they come back to school. Any assignments not completed during that time will be marked as missing.

Each week, students will receive progress reports. Family-teacher conferences are scheduled two times during the school year. The first trimester and second trimester reports are discussed in conferences between families and teachers. Families may access their child's progress at any time on [teacherease.com](http://teacherease.com).

Your child will also have an assignment notebook that goes home every night. Please check to make sure all your child's work is done and help them complete any unfinished work if needed.



## Discipline & Expectations:

In order for the classroom to run smoothly and establish a loving Christian environment for all within, there are classroom expectations that students will be expected to follow during the year. These expectations come from the Bible passage 1 Timothy 4:12 - **Don't let anyone look down on you because you are young, but set an example for the believers in speech, in conduct, in love, in faith, and in purity.** Following this instruction from God's Word, the

students, and I as the teacher, will be expected to reflect Christ by speaking and acting in love and faith.

The consequences of failing to follow these expectations will be given on an individual basis until the issue is resolved. Some examples are:

- A visual or verbal reminder: The student will be reminded that their behavior is not appropriate and asked to solve it.
- Removal from class: The student will take a break from the class until he/she is ready to return with proper behavior.
- Oral/written reflection: The student will discuss with the teacher what happened and apologize, if appropriate.
- Natural consequence: The student will solve the problem they caused or the teacher will give a solution.
- Caregiver contact or consultation: If the student does not respond to any earlier consequences, the parents or caregivers will be contacted.

All expectations and consequences in the classroom will be given in the light of God's Word. Please share these rules and consequences with your child before the first day of school so that everyone will be prepared to serve God and each other in the classroom.

### **School Dress Code:**

A person's appearance tells others what he or she is like and what is most important to him or her. We as Christians recognize that our bodies are temples of the Holy Spirit and that the way we present ourselves reflects on our Father in Heaven. Clean clothes and clean bodies have a positive influence on the attitude and work habits of children. They also tell others that our school is a place where children do their work to give God glory and honor.

What is Acceptable?

- sleeved shirts, sweaters or sweatshirts
- slacks, blue jeans, capris, and denims in good condition
- skirts, skorts, and dresses of a modest style
- attire with pictures or slogans of a positive nature
- clothing with manufacturer trademarks and recognized sports teams



## What is Not Acceptable?

- oversized or distracting clothing
- bared midriffs or any other immodest clothing
- spaghetti strap tops for girls
- sleeveless shirts for boys
- clothing that is excessively tight, or that exposes undergarments
- clothing that represents ideas that oppose Christian principles
- hats worn in classroom
- ripped fashion jeans



### **Safe Child Information:**

All St. John Lutheran employees, assistants, and chaperones go through Safe Child training every year. If parents wish to be chaperones for school events, they need to become Safe Child certified and can contact Amy Schubert in the office for more information.