

7th/8th Grade Classroom Plan: Mr. Wintrone

This classroom plan includes the rules, expectations, and procedures we will use to make this classroom a successful learning environment. It also includes our plans of action for classroom discipline.

Classroom Rules

1. Respect your classmates, other students, the teacher, and your Lord.
2. Reflect a Christ-like attitude in all you say and do.

Classroom Expectations

1. Use your God-given talents to the best of your ability.
2. When the teacher or another student is talking, you are listening.
3. Your personal space is yours only. Use it wisely.
4. Do your own work. Take responsibility for your learning!
5. Ask for help when you need it.
6. Homework will be completed and handed in on time.
7. When you have the chance to be a leader, take it.
8. Make responsible choices that benefit yourself and others.

Discipline

Discipline will be administered according to *Love and Logic* principles and with the understanding that we are all sinful human beings. Consequences will be determined on a case-by-case basis. They may include but are not limited to:

- Missing recess
- Sitting by yourself at lunch
- Moving to a different location in the classroom
- Being sent to Recovery in another classroom
- Missing extracurricular activities
- Detention
- Suspension

While I hope nothing ever comes close to the last two options, I must be prepared to be both consistent and firm in my discipline. The student may have an input on the consequence. This is part of making choices. I will have the final say, but it is important for the student to have a voice in correcting misbehavior.

Actions that may require discipline may include but are not limited to:

- Talking while I am teaching
- Interrupting while a student is answering or asking a question

- Speaking out of turn
- Being disruptive during work time
- Not following directions
- Being disruptive at lunch, recess, chapel, or in the hallway
- Not respecting others

Warnings will be issued before disciplinary action is taken. After one warning, a student should expect discipline to be administered.

Recovery

Recovery involves a student being asked to leave the room, going to a different classroom, calming down, and determining a proper consequence for his or her actions.

Classroom Procedures

In this section, I will outline all of the procedures that will be in place in my classroom this year. These may be subject to change.

Beginning of Day

- Place backpacks, outdoor clothing, and other non-school items in your locker.
- Quietly enter the room.
- Turn your cell phone off and place it in the bin.
- Organize materials in your cubby and desk (explained more later).
- Check the board for morning tasks and reminders.
- Hand in all homework. Ask Mr. Wintrone any questions.
- Hand in all permission slips or other forms.
- Have Word of God/Catechism materials on your desk.

Each Subject

- Materials should be on desk, ready to go.
- If you need to go to your cubby, do it quickly and quietly
- You will be sitting quietly, ready to learn.

Snack

- WAIT for Mr. Wintrone to finish teaching and dismiss you for snack time.
- If you need to use the restroom, now is the time.
- This is your time to socialize quietly. Do this respectfully.
- Eat your snack diligently. Use your manners.

- Throw away your garbage and clean up any messes.
- We will watch CNN10 during this time.

Math Time

- During math time, you will work quietly on something if you are not being taught.
- On some days, Mr. Wintrone will provide you with something to work on. Other days, it is your responsibility.
- We will move around the room in order to accommodate the class being taught.
- You will be respectful of the students who are learning.
- If you have any questions, wait until Mr. Wintrone has finished teaching.

Recess

- WAIT until Mr. Wintrone has finished teaching and dismisses you.
- Put on any outdoor gear and line up quietly in the hallway.
- Be mindful of younger students getting ready.
- We will file out along the blue line until we clear the fence boundary.
- Get any recess materials from the bin.
- Stay within the boundaries that are marked off by cones.
- Be careful of younger students. Share the area.
- When it is time to go in, line up quickly outside the doors.
- We will
- Go inside and take off any outdoor apparel.

Lunch

- Once we have prayed, we will wash our hands and line up for lunch.
- Walk quietly down to the lunchroom.
- Find your spot and sit down.
- Say please and thank you when receiving food.
- Keep table conversations to an inside voice.
- When it is time to go, we will line up and return to the classroom.
- Return your empty lunch boxes to your locker.
- Retrieve materials for afternoon classes from cubby.
- Sit down and prepare yourself for devotion.

Study Hall

- This is a time to complete homework, not socialize.
- There will be some times Mr. Wintrone will allow talking.

- Chromebooks should be used for educational purposes at this time.
- Some students will leave for sports or for other reasons at this time.
- If you are leaving for a sport, have all assignments written down and initialed by Mr. Wintrone.

End of Day

- At 3:20, Study Hall will end and closing will commence.
- Write down all assignments and bring your notebook to Mr. Wintrone.
- Once Mr. Wintrone has initialed your assignments, you may go get your backpack.
- Remain quiet in the hallway.
- Pack up all your homework and textbooks that you need.
- Once all are quiet, we will close with prayer and any announcements.
- Those who are leaving will be dismissed.
- Those staying for ESS will remain.

ESS

- If you are staying for ESS, be ready to go down quietly.
- One of the teachers will lead you down.
- You are the leaders. Show the younger students how to properly behave.
- Be respectful of the ESS supervisor. He or she is in charge at this time.

Other Procedures

Bathroom Privileges

- Use the bathroom during snack time and when you get ready for lunch. That is what these times are intended for.
- If you need to use the bathroom at another time, raise your hand and ask. Take the appropriate bathroom pass with you when you go.
- Try your best to wait until Mr. Wintrone is done teaching to ask.
- One boy and one girl will be allowed to use the bathroom at a time.
- If it is an emergency, don't worry about asking. Just do what you need to do. I trust you to make those decisions.

Lockers/Cubbies/Desks

- Lockers are to be used for outdoor clothing, extra shoes, backpacks, and lunchboxes.
- Cubbies and desks will be used for your school supplies.

- You will need to figure out which supplies will go where. Experiment and find out what works for you. This is part of developing your organizational skills.
- You should not need to be constantly going to your cubby and back. Plan ahead for what materials you need.

Cell Phones/Devices

- All cell phones must be brought into the classroom, turned off, and placed in the bin. **THEY DO NOT STAY IN YOUR LOCKER!**
- If you have an Apple Watch or other smart watch, it cannot be a distraction to you or others. Otherwise, it will go in the bin.
- You can pick up your device as you exit the classroom at the end of the day.
- If you go to ESS, follow the expectations that are in place for device usage.

Chromebooks

- We will use our Chromebooks often in this classroom. We need to be responsible with them.
- You may have your Chromebooks on your desk beginning with Language Arts.
- Mr. Wintrone will tell you when you need your Chromebooks.
- To get your Chromebooks from the cart, we will go one row at a time. This allows for more efficiency in our classroom.
- Putting them away will be the same process.
- During study time, you may be able to use your Chromebook for educational purposes.
- Remember that the school can track which websites you visit.

Emergency Drills

- Treat all drills as if they are an emergency.
- When you hear the drill alarm, **STOP** and look to Mr. Wintrone for instructions.
- Follow the instructions quickly and quietly.
- Remain quiet so you can hear Mr. Wintrone call your name for the class roster.

Field Trips

- When we take a field trip, it is still part of our school day.
- Treat all chaperones, tour guides, and presenters as you would the teacher.

- Classroom expectations still apply on field trips.
- Let your Christ-like light shine wherever we go.

Flag Raising/Lowering

- It is one of our class jobs to raise and lower the American flag every day.
- Two people will be in charge each week. This job will rotate.
- We will walk through the procedures on the first day.
- Treat the flag of our nation with respect. If someone sees you misbehaving with our flag, consequences will follow.

Chapel Offerings

- Another one of our class duties is to collect offerings during chapel.
- We will practice this a few times before the first chapel of the year.
- Everyone will get a chance to collect the offering.

Classroom Books

- The bookshelf in our classroom is for your use.
- You may only take one book at a time.
- As you take and return books, keep the shelf neat.
- The shelves are in no particular order, but please put books back where you got them from.

Handing in Homework

- All homework is due by the time school starts on the deadline day.
- Hand in papers to the appropriate tray.
- Any homework that is not completed by the day after the due date will drop by a full letter grade (A to B, B to C, etc.) for each day it is late. So get it done!
- We all have busy lives! If you need an extension on an assignment, please talk to Mr. Wintrone. We'll work something out.

Other procedures may be added as the year goes on. This is just our starting point. As we follow these rules, expectations, and procedures, please remember that we are serving our Lord through all of this.

Parent-Teacher Communication Plan

Weekly Communication

- ***Email/Phone Calls as needed**
- Eagle Express
- Friday Newsletters
- Red Folders/Progress Reports
- TeacherEase

Meetings

- Home Visits
- Parent-Teacher Conferences
- **Other Meetings as needed**

Contact Information:

- School Phone: 847-362-4424 ext. 2006
 - Please call the office first during school hours: 8:30-3:30
- Cell Phone: 608-769-9276
 - I can either call or text.
 - During school hours, please call the school and not my cell phone. I will not be monitoring it closely.
 - After school hours, this is the best way to reach me.
- Email: justin.wintrone@stjohnslib.com
 - I may have chances to check my email during the school day, but cannot guarantee it. Please call the classroom if you need to reach me.
 - I will check my email after school and can respond to you at that time.

Hours of Availability:

On school days, I can be reached by phone or email until **8:00 PM**.

On weekends, I am available by appointment, but may not be monitoring my emails closely.

If there is an emergency or something I absolutely need to know, please don't hesitate to contact me at any time.